

# ABOUT OUR BILLING SERVICE

- **Why trust our Billing Service?**
- **What don't you need to do...**
- **What services can you access...**
- **Costs and Contracts**

**Dermatology Billing**  
Associates

A Billing Service Exclusively for Dermatologists

 **West Coast  
Dermatology  
Billers, LLC**

## **WHY TRUST OUR BILLING COMPANIES...**

### **Medicare Compliance**

You'll have the benefit of the Inga Ellzey Practice Group and our billing service as your Medicare Compliance practice partners.

In addition to our own internal compliance program, we'll provide you and your staff with the tools and materials you'll need to establish and maintain an effective compliance program in your office.

We even have our own Medicare Compliance Officer that monitors our own employees, notifies you of important changes, and ensures compliance in all aspects of your medical billing.

### **Certified Dermatology Coders**

We require all of our staff to become certified as dermatology coders. Plus, we offer the same certification program for up to two members of your office (per physician).

### **Specialty Focused**

Why trust your billing needs to a company that also bills for other specialties. We know dermatology inside and out and are better trained to recognize problems and trends that could be detrimental to your practice's income.

### **Experience**

We're not a fly-by-night organization. Our companies have been established for between three and ten years. We currently bill for over 75 dermatologists in 17 states.

### **Cost**

Fact is, we can bill for less! Costs associated with medical billing add up. Computer systems, upgrades, forms, postage, employee labor, benefits, and office space all add up to substantial costs. The average physician spends 15% of their overhead on collections. Do what you do best, and outsource the rest.

## WHAT SERVICES CAN YOU EXPECT?

- A billing service representative will come to your office - **at no additional charge to you**- to train you and your staff on how to interact with the billing service.
- We will file most claims electronically - not just Medicare and Blue Shield claims, resulting in a faster payment for many plans.
- We provide you with standardized Superbills to use - at no charge for the first three months.
- We provide you with patient registration forms - at no charge.
- Patient statements sent monthly.
- Your patients will have a designated accounts representative to call should they have questions on their accounts with a **toll-free number**.
- Every 3 to 6 months, your DBA/WCDB Billing Service Consultant will audit 20 encounters for documentation accuracy and completeness.
- Every "Superbill" you mark will be monitored for accuracy and completeness. Any "problem" Superbills will be communicated with you or your staff via fax, phone, or letter.
- Every month you will receive an easy-to-read summary of account activity.

## COSTS AND CONTRACTS

**Contract length:** 2 year minimum

**Billing Fee:** 8.0% to 8.5% Primary insurance billing/ Medigap  
Patient billing/secondary insurance\*  
Posting time of service payments

**Startup Fees:** \$5,000 startup fee (or \$2500 startup fee plus \$2,000 minimum  
monthly fee)  
  
\$750 startup fee per additional physician (negotiable for large groups)  
\$750 startup fee per additional satellite office (negotiable)

**Minimum  
Monthly Fee:** \$1000.00

**Postage:** You will be responsible for the monthly postage costs associated with  
your patient statements.

**Bank Lock Box  
Fee:**

Physicians using the billing service are required to have a bank lock  
box account established for receipt of insurance payments. We  
recommend that the physician establish a lock box account with their  
own bank. If the physician is unable to establish a bank lock box, the  
billing service will assist the physician in establishing an account with  
their bank.

The physician is responsible for all costs associated with the bank lock  
box.